

Embroiderers' Guild of Victoria

Bursary Policy

The EGV recognizes education of members as a priority.

Policy:

The purpose of granting a Bursary is to assist individual members to attend workshops or seminars, take correspondence courses or other embroidery-related courses.

The total amount allocated to bursaries will be determined by the annual budget.

Application deadlines are October 31st and February 28th.

The Bursary Committee shall decide the amount to be awarded. In general, one half the budgeted amount will be available in the fall and the other half in the spring. Any amount not awarded in the fall can be carried forward for possible use in the spring at the discretion of the Bursary Committee. The number of bursaries awarded is at the discretion of the Bursary Committee provided the total does not exceed the full budgeted amount.

The Bursary Committee will notify all applicants of their decision as soon as possible. The successful applicants will be announced at the December and April meetings.

The successful applicant(s) will not be eligible for further assistance for five years, with a lifetime limit of three bursaries.

The Bursary Committee will consist of the Education Chair (chair of the committee or designate), a long standing EGV member not on the Executive and a member of the executive.

The Bursary Committee will review the applications using the completed application form and the following criteria:

- The recipient must be a member in good standing of the Embroiderers' Guild of Victoria for at least two years immediately preceding the application.
- The course applied for must be approved by the Bursary Committee.

Upon completion of the subsidized activity, the recipient will present without remuneration, one of the following: a hands-on program; slide show; power point presentation; a mini workshop; an article for the newsletter; or organize an upcoming Guild event, or other mutually agreed upon service . The payback activity is to be completed within one year of the completion of the subsidized activity. Failure of the obligation will require repayment of the amount granted.

Scheduling of the activity will be coordinated by the Education *Chair*.

The decision of the Bursary Committee is final.

Review:

This policy shall be reviewed as required.

Amendments to this policy may be proposed by the executive and/or an appointed Policy Review Committee and adopted after being discussed and voted upon by the general membership.

Approval:

Established: May 1999. Revised: 2003; 2004; 2012; 2016, 2019, 2024